



OCEAN COUNTY BOARD OF REALTORS®

271 Lakehurst Road
Toms River, NJ 08755
Telephone (732) 244-8111 Fax (732) 244-8390
Email: info@oceancountyrealtors.org

HELP WANTED: COMMITTEE VOLUNTEERS

“A VOLUNTEER IS A GIFT MONEY CAN’T BUY”

Positions open on all Committees for 2017. No experience necessary.

The decision making process of the OCBR flows through the committees appointed by the incoming President. Committees provide the necessary tools for OCBR’s strength and continued success. The professional experience and judgment of the members guide the OCBR, establishing goals and objectives for the future. The process of selecting committee members for 2017 has begun. Please review the committees and their descriptions below, and email the completed form to malvarado@oceancountyrealtors.org or send to Ocean County Board of REALTORS®, 271 Lakehurst Road, Toms River, NJ 08755. The 2017 Incoming President will make committee appointments after receiving all forms. Deadline for committee applications is November 4, 2016.



2017 Committees

AFFILIATES - Assist in sponsoring and conducting educational programs and soliciting door prizes for special board events. This committee is open to Affiliate members only. **Meets the first Tuesday of each month.**

ADULT COMMUNITY OUTREACH - ADULT COMMUNITY OUTREACH - To establish contacts with the leadership of Adult Community, Co-operative, and Condominium Associations within Ocean County, creating and maintaining a positive and productive working relationship between member REALTORS® and HOA leadership. To promote, enhance and develop plans for improved communications including, but not limited to, dissemination of Association By-laws, Public Offering Statements (POS’s) and Association concerns to the OCBR membership. Committee members will also provide limited advisory support to OCBR Membership for Association/ Adult Community activities. **Meets second Friday of each month.**

BUDGET/FINANCE - Responsible for preparing annual budget and supervising the financial activities of the Board. **Meets three to four times a year. PREREQUISITE: OCBR PRIMARY BOARD MEMBERSHIP REQUIRED.**

BYLAWS - Reviews the Ocean County Board of REALTORS® Bylaws for conformance with the Bylaws of the National Association of REALTORS® and recommends other revisions where appropriate. **Meets twice a year.**

CIRCLE OF EXCELLENCE AWARDS CLUB - Reviews all Circle of Excellence Award applications for compliance with the rules and regulations of the New Jersey Association of REALTORS®’ Circle of Excellence Award Club. **Meets once a year.**

COMMUNICATIONS COMMITTEE - Responsible for creating and sending press releases to the local newspapers and radio stations to promote Board activities and submitting articles and ideas for the Board Newspaper, the Ocean County REALTOR®. Develops, updates and implements a professionally designed website that is the ultimate source for REALTOR® information. **Meets the first Tuesday of each month.**

GRIEVANCE - Reviews arbitration and ethics complaints submitted by members or general public and determines whether they should be dismissed or referred to the Professional Standards Committee for a hearing. (LIMITED AVAILABILITY) **Meets as needed.**

LEGISLATIVE AFFAIRS/ REALTORS® POLITICAL ACTION COMMITTEE (RPAC)/IMPAC - Monitors proposed and existing legislation and regulations impacting the real estate industry. Responsible for collecting voluntary RPAC contributions from Board members and planning the annual RPAC auction. **Meets the third Wednesday of each month.**

MLS COMMITTEE – To oversee the operation of the Multiple Listing Service. **Meets the second Thursday of each month. PREREQUISITE: OCBR PRIMARY BOARD MEMBERSHIP REQUIRED.**

PROFESSIONAL STANDARDS – Serves on hearing panels, responsible for deciding matters regarding violations of the REALTOR® Code of Ethics and requests for arbitration. (**PREREQUISITE: 3-Years of Grievance Committee Participation.**) **Meets as needed.**

*All committee meeting dates are subject to change.
*Please return this committee request form to
Ocean County Board of REALTORS®

**We help you volunteer, Take away the fear
Show you what's out there, For what time you can spare!**
Rachel Carr, Volunteering Highland Scotland

REALTOR®/REALTOR-ASSOCIATE® OF THE YEAR - Review nominations to meet the criteria for REALTOR® and REALTOR-ASSOCIATE® of the Year. Applicants then represent the Ocean County Board of REALTORS® on the State level. (**PREREQUISITE: Past REALTOR®/REALTOR-ASSOCIATE® of the Year recipient**). **Meets twice a year.**

REALTORS® COMMUNITY SERVICE - Provides meaningful public service programs to enhance the quality of life in the county and show that REALTORS® care about the total well being of the communities in which they work. **Meets the fourth Wednesday of each month**

REALTORS® RISK MANGEMENT - To monitor risk issues, and other legal topics of concern, including license law issues, and make recommendations for educational programs or other ways to share the information with and among the members. **Meets as Needed.**

SUMMER RENTAL INFO. EXCHANGE -
Determine the unique challenges of short term summer rentals and exchange beneficial information regarding the summer rental business. Collectively become more knowledgeable, and professional, and discover ways to remain necessary in the rental transaction is the aim of this committee. **Meets as Needed.**

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TOTAL NUMBER OF COMMITTEES I WOULD LIKE TO SERVE ON: _____

PLEASE RETURN BY FAX TO: 732.244.8390 OR EMAIL TO: malvarado@oceancountyrealtors.org

FIRST CHOICE: _____
Consider me for Chairman___ or Vice Chairman___
Have you served on this committee before, if yes, how long___?

SECOND CHOICE: _____
Consider me for Chairman___ or Vice Chairman___
Have you served on this committee before, if yes, how long___?

THIRD CHOICE: _____
Consider me for Chairman___ or Vice Chairman___
Have you served on this committee before, if yes, how long___?

NAME: _____ FIRM NAME: _____
EMAIL: _____